

P.G.D.C.C.A. (CBCS) Sem II  
**P1 / PCCCAT204.1-Elective-I-Paper-IV**  
**Computerized Accounting Using Tally**

P. Pages : 2

Time : Three Hours



**GUG/S/18/8214**

Max. Marks : 80

- Notes :
1. All the questions are compulsory and carry equal marks.
  2. Draw neat and labelled diagrams wherever necessary.
  3. Avoid vague answers and write specific answers to the questions.

Either

1. a) What is Accounting? Explain the features of Accounting. 8
- b) Write down the features of computerized Accounting in brief. 8

**OR**

- c) Explain the term books of Accounts and briefly discuss the classification of Accounts. 8
- d) What are the advantages and disadvantages of computerized Accounting? 8

Either

2. a) How a new company Account can be created in Tally? Explain voucher Entry and Invoice order entry in Tally. 8
- b) Explain the major components of tally screen in brief. 8

**OR**

- c) Explain in brief working with multiple companies with suitable example. 8
- d) Enlist and explain the features of Tally in brief. 8

Either

3. a) What is Budget? How would you create Budget? Discuss various types of Budgets. 8
- b) Write and explain the various advanced features of account voucher? Explain various types of vouchers in Tally. 8

**OR**

- c) Write the procedure to print voucher cheque in Tally software. 8
- d) Write and explain the different types of ledger and explain the procedure to create ledger account in Tally. 8

- Either
4. a) Explain the term balance sheet in Tally. Explain the forms of Balance sheet in brief. **8**
- b) Explain in brief the inventory into menu and also explain the various inventory features in Tally. **8**

**OR**

- c) What is security control? Explain types of security control. **8**
- d) Explain MIS report and Accounting Report display in Tally. **8**
5. Solve all the questions.
- a) Differentiate between manual and computerized Accounting. **4**
- b) What is voucher? How voucher can be created in Tally? Explain. **4**
- c) Explain the different types of group. **4**
- d) What is stock Item? Explain how to create stock item in short. **4**

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